



ACCOUNT OPENING FORM

Form A - Natural Person - Individuals

HEAD OFFICE

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Welcome to Rokel Commercial Bank (Sierra Leone) Limited

On behalf of the Board, Management, and Staff of Rokel Commercial Bank (Sierra Leone) Limited (RC Bank), I welcome you to the Bank of Choice, a Bank with an invaluable human touch.

Rokel Commercial Bank (formerly Barclays Bank) was established in 1917 as Barclays Bank DCO with 100% shares owned by the parent company in England.

In 1971 it was incorporated locally and renamed Barclays Bank of Sierra Leone Limited with 25% shares owned by Sierra Leoneans and 75% Barclays Bank International. The rationale behind this move was to encourage Sierra Leoneans to participate as owners and develop confidence in the Bank.

On the 17th of September 1999, Barclays Bank, the majority Shareholder at the time (60% shares), withdrew from its operations in Sierra Leone. After extensive discussions and consultations with the Government of Sierra Leone, the Bank was renamed Rokel Commercial Bank (Sierra Leone) Limited. The Government of Sierra Leone now holds 65% shares and 35% shares owned by private institutions, organizations, and individuals.

“Rokel” is the name of the longest river in Sierra Leone, which empties into the Atlantic Ocean, and this depicts the greatness of the Bank as a gateway to Banking in Sierra Leone.

Over the years, the Bank has transformed into the ‘Bank of Choice’ and embarked on a Digital and Digitisation journey. To service our clients more effectively and efficiently, we have invested in this journey, including deploying new banking systems with surrounding platforms that allow our clients to conduct banking in the comfort of their residences or any part of the world.

We guarantee that you have made the right decision to Bank with RC Bank, and we will ensure you enjoy a smooth, excellent customer experience.

The account opening process includes your completion and submission of the Account Opening Form (AOF) and any supporting documentation we require by the laws of Sierra Leone. We shall request information and documents from you to better understand your needs and our obligation to “Know Your Customer,” which is an integral part of our effort to combat money laundering, terrorist financing, fraudulent activity and protect your funds.

You may be periodically asked to provide additional information based on the activities on your account and provide current information in case what we have in our records expires. Please note that providing this information does not guarantee a bank account with the Bank, as we reserve the right to open or not to open an account for you.

Our officials are available to provide any clarification you may need for the type of account you intend to open with RC Bank.

We thank you for choosing RCBank.

Managing Director

Rokel Commercial Bank SL Ltd

Account Opening Form (AOF)

FORM A (Individual)

1. Customer Information (In Block Letters)

Title		Salutation	
First Name			
Middle Name			
Surname		Short Name	
Nationality			
Date of Birth		Gender	
Country of Residence			
Identification Type			
Identification No.		Issuing Auth	
ID Issuing Place			
ID Issuing Date		ID Expiring Date	

2. Contact Information (In Block Letters)

Contact Person			
Primary Mobile No.			
Residential Address			
Postal Address			
Email Address			

3. Source of Funds (In Block Letters)

Occupation			
Expected Monthly Deposits		No. of Deposits	
Expected Monthly withdrawal		No. of Withdrawers	
Value of Initial Deposits		Date	
Source of initial Deposits			

Critical Action by Bank Officials Only

Please Risk Rate Client: Use the SWIFT Name Screening System and the Risk Calculator in X100 to confirm Risk Type. Complete the Source of Wealth/Funds for all High-Risk Clients. Also complete the Politically Exposed Persons Form and the Adverse Media Forms (AMF) as applicable.

Account Type	Currency	For Bank Use	
		Account No.	Account Code

4. Client's Preferences

Account Statement is sent based on client's requirement and frequency. However, due to enhancement of our digital platform statement are sent monthly to the client's email held with the Bank, unless specified below:

Statement Frequency:	<input type="checkbox"/> Daily	<input type="checkbox"/> Weekly	<input type="checkbox"/> Monthly
Mode of Statement:	<input type="checkbox"/> Email	<input type="checkbox"/> Post <i>(May attract fees)</i>	<input type="checkbox"/> App/Internet
Cheque Book:	<input type="checkbox"/> <i>(Attract fees)</i>	<input type="checkbox"/> SMS Alert	
Internet Banking:	<input type="checkbox"/>		
ATM/Cards:	<input type="checkbox"/> <i>(Attract fees)</i>		

5. Referees - if applicable (At least Two: one an Account Holder of the Bank)

Referee One

Account Name			
Account Number		Type of Reference	
Relationship		Bank Name	
Email Address		No. of Years Known	
Residential Address		Phone No.	

Referee Two

Account Name			
Account Number		Type of Reference	
Relationship		Bank Name	
Email Address		No. of Years Known	
Residential Address		Phone No.	

6. Signatories

Primary Signatory		Passport Photo	Secondary Signatory		Passport Photo
Name:			Name:		
Title:			Title:		
Address:			Address:		
Email:			Email:		
Phone:			Phone:		
ID No.:			ID No.:		
ID Type:			ID Type:		
Issue Date:			Issue Date:		
Expiry Date:			Expiry Date:		

7. Information, Signature, and Document Verification – (Bank Staff Only)

Note: Please complete documentation based on the checklist for the segment of client and after risk rating has been completed.

Document Verification: | Complete | Partially Complete

Verified By:		Approved By:	
Signature:		Signature:	
Date:		Date:	

8. Compliance Approval (Only for High-Risk Clients. E.g. PEP)

Reviewed By:		Approved By:	
Signature:		Signature:	
Date:		Date:	